

PANJAB UNIVERSITY, CHANDIGARH

From: The Co-ordinator-cum-Liaison Officer (SC/ST Cell), Panjab University, Chandigarh.	To All the Teaching Departments of P.U. and its Regional Centres, Panjab University, Chandigarh.
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No. ~~146-245~~ SC/ST Cell

Dated: 27/7/2020

Subject: Norms/Guidelines (Till date i.e. 27.7.2020) regarding Post Matric Scholarship (PMS) Scheme for SC students studying or taking admissions in Panjab University, Chandigarh & its Regional Centers, for the academic session 2020-2021.

A: PMS Norms/ Guidelines for SC students of Punjab State only:

- (i) **For Normal courses:** Tuition fee and other non-refundable charges **have not been** charged, except refundable component such as security etc., from the SC students belonging to Punjab State studying or taking admission in normal courses, at the time of admission (having annual family income not more than RS. 2.50 lac and eligible for Post Matric Scholarship Scheme.). Eligible PMS SC students shall give undertaking on affidavit as per (Annexure I) at the time of admission.
- (ii) **For Self-Financing Courses:** Such students must deposit only 25% of the fee of the respective semester (excluding examination fee) at the time admission with undertaking (Annexure I) at the time of admission

Note: It is pertinent to mention here that the eligible students, getting the benefit of fee exemption, are required to fill up mandatory the Post Matric Scholarship application form along with supporting document/ undertaking on affidavit. The Chairpersons/Directors of all the Teaching Departments are requested to get all the formalities completed by eligible SC students, belonging to Punjab state, and their Post Matric Scholarship forms along-with supporting documents duly checked, verified and countersigned (with office seal) may be sent to the office of SC/ST Cell by 31.8.2020 for onwards submission to Welfare Department Punjab at Chandigarh, before due date. Related filling up and submission of Post Matric Scholarship form from the concerned students, may be taken at the departmental level at the time of admission along with undertaking (Annexure I). Respective departments is fully responsible and accountable to ensure that such students must submit PMS form along with undertaking before due date.

B: For Other states: (SC/ST/BC/OBC students belonging to states other than Punjab i.e. Haryana, Chandigarh, H.P., J&K, U.P. Bihar etc.)

SC/ST/BC/OBC categories of students belongs to other states (except Punjab), studying or taking admission in Normal as well as Self-Financing Courses of the Teaching Departments of Panjab University and its Regional Centres belonging to states other than Punjab (i.e. Chandigarh, Haryana, Himachal Pradesh, J&K, Bihar, Rajasthan, etc.) who are eligible and applied for Post Matric Scholarship Scheme through online, such students **are required to pay essentially the full fee at the time of admission.** Their fee would be reimbursed by their respective state welfare department directly into such student's bank account through Online Banking Management System after duly submission through department and further processing of their PMS Scholarship form on time (ie before due date) by the respective state welfare division.

P.T.O.

Handwritten signature and date:
27/7/2020

Note: They are also required to fill up the Post Matric Scholarship application form before due date which is mandatory for all such students who want to take the benefit of reimbursement of claim of fee paid by them at the time of admissions. The Chairpersons/H.O.D. of all the Teaching Departments are requested to get all the formalities completed by eligible students, belonging to states other than Punjab, and hard copies of their Post Matric Scholarship forms along with supporting documents duly checked, verified and countersigned (with office seal) may be sent to the office of SC/ST Cell by 31.8.2020 for onwards submission to the District Welfare Officer of the concerned state. The fee will be reimbursed by the respective/concerned state government directly into the bank account of students through Online Banking Management System. Individual student is fully responsible to ensure to submit the same to the office of SC/ST cell before due date.

C) DOCUMENTS/CERTIFICATES WHICH ARE COMPULSORY REQUIRED TO BE ATTACHED WITH THE POST MATRIC SCHOLARSHIP APPLICATION FORM FOR THE SESSION 2019-2020(The Post Matric Scholarship form is available on the Notice Board of <https://scst.puchd.ac.in>

- (i) **Original Income Certificate.**
- (ii) Photocopy of SC/ST/BC certificate. (Self attested)
- (iii) Photocopy of residence proof certificate.(Self attested)
- (iv) In case of SC student belong to Punjab State, provide domicile certificate of Punjab.
- (v) Photocopy of Bank accounts Pass book showing clearly bank account number and IFS Code in the name of concerned student. (Self attested)
- (vi) Photocopy of last examination pass certificate. (Self attested)
- (vii) Photocopy of Aadhaar card (self attested)
- (viii) Undertaking/affidavit (Annexure-I)

IMPORTANT NOTE: Bank Account Number of the student must be linked with the Aadhaar Number.


Co-ordinator (SC/ST Cell) 27/8/2020

Annexure I

AFFIDAVIT/UNDERTAKING

I, _____ S/o,D/o Smt./Sh. _____ R/o _____ do hereby solemnly affirm and declare as under:-

- i. That I want to take admission in _____ (Class) vide registration no----- in the Institute/Deptt. of _____ Panjab University, Chandigarh for the session 2019-2020.
- ii. that I belong to Scheduled Caste category of Punjab State.
- iii. That I have not taken any admission in other course in 2019-20.
- iv. That I have not applied for Post Matric scholarship in other course in 2019-20.
- v. That the annual family income of my parents/guardian from all sources is less than Rs. 2.5 lac.
- vi. That I want to avail the benefit of Post Matric Scholarship Scheme of Govt. of Punjab as per norms.
- vii. That I am not availing any other scholarship for the same course.
- viii. That I shall submit the prescribed Post Matric Scholarship duly filled form along with supporting document before due date as per my eligibility in the ----- course.
- ix. **For students studying in Self Finance Courses:** that I shall deposit the balance fee of Rs. _____ (figure) and----- (in words) (to be filled in by the concerned department) to my department, immediately within 15 days after receiving Post Matric Scholarship amount in my Bank Account reimbursed by the Punjab Govt. within 15 days, failing which I shall be liable to pay balance fee with late fee charges as per University norms.

OR

- For students studying in Normal Courses:** that I shall deposit the entire admission fee including examination fee of Rs. _____ (in figure) and ----- (in words) (to be filled in by the concerned department) to my department, after receiving Post Matric Scholarship amount in my Bank Account reimbursed by the Punjab Govt. within 15 days, failing which I shall be liable to pay balance fee with late fee charges as per University norms.
- x. I shall clear my all dues including fee Components & Examination fees before completion of the course.
- xi The degree/DMC's may be issued on clearing the fees of the University.

Signature of Parents/Guardian

Deponent

DECLARATION/VERIFICATION:

Certified that, I _____ S/o,D/o Sh./Smt. _____ resident of _____ do hereby solemnly affirm and declare that the information/particulars given above are correct to the best of my knowledge and belief and nothing has been concealed therein.