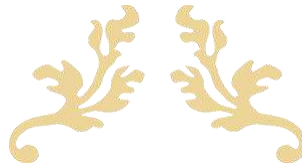




# THE PARLIAMENT OF INDIA

## LOK SABHA SECRETARIAT

Parliamentary Research and Training Institute for  
Democracies (PRIDE)



### Lok Sabha Internship Scheme

Selection of Interns under Lok Sabha Training Programme for Innovation,  
Research and Development (LSTPIRD) Scheme, for the year 2023.



## **Lok Sabha Training Programme for Innovation, Research and Development (LSTPIRD) Internship Scheme**

Applications are invited for the Lok Sabha Internship Programme viz., Lok Sabha Training Programme on Innovation, Research and Development (LSTPIRD) from Indian citizens between 18 to 25 years of age and possessing Graduation /Post graduation in any discipline such as Social Science, International Relations, Law, Journalism, Finance, Management, Science, Environmental Studies, Engineering etc. Further, the candidates who are pursuing professional courses of 4/5 years duration and have at least passed first year of the course of study, may also apply for the Internship Programme.

The applicant having work experience in any field viz., research, management, computers and related fields will be given preference. The selected candidates may opt for the duration of the Internship from 1 month to 11 months.

The programme will provide an opportunity to the interested students of different fields to familiarize themselves and learn about the procedural aspects and functioning of the greatest temple of Democracy-the Indian Parliament. They will also be enabled to understand and experience the day-to-day functioning of the Lok Sabha Secretariat. The services of young academic talent with practical knowledge in their area of study, and well versed in advanced technologies/software will be used for quality enhancement and acceleration of various ongoing programmes and research in the Lok Sabha Secretariat.

The selected interns will also be expected to enrich PRIDE, a capacity building division of Lok Sabha Secretariat with the help of latest technology including creation of a strong data base of all research/academic papers and other activities related to legislation and Parliament's functioning. They will also be expected to develop and provide inputs for Parliament related applications for increasing accessibility of Members of Parliament to the various services/facilities provided to them.

The interns will be expected to do quality research and analysis on different legislations, track important developments in important sectors and prepare notes for use by Members of Parliament, on important policy issues. Further, their skills and abilities could also be used for widening the scope and outreach of existing programmes as well as introducing new programmes for Legislators by PRIDE. The selected interns will be engaged in different works of PRIDE including giving logistic support to PRIDE, data analysis and updation for future use, analyzing best practices in different areas and preparing briefs, background notes, etc. This involvement in different aspects of the functioning of the Secretariat is aimed at enriching their understanding and providing hands-on experience in the highest representative institution in the Country.

The duration of LSTPIRD will be for one month to a maximum of 11 months. The Interns shall be paid an amount of Rs.25,000/-per month during the Internship period. The selected candidates will be intimated by email. No other correspondence in this regard will be entertained.

## Selection and Eligibility

A total of ten interns will be selected from different disciplines of graduation/post-graduation. The interns will be selected directly from among the students who are graduates/ post-graduates from top 10 ranked Institutions /Colleges/ Universities as per latest NIRF ranking (year 2022 NIRF ranking) or are pursuing professional degree of 4-5 years duration (having passed first year of their course) from the top 10 ranked Institutions/ Colleges/ Universities based on latest NIRF ranking (currently as per 2022 NIRF ranking). The students who have completed their graduation/post-graduation and are pursuing further studies from the top 10 NIRF ranked Institutions (latest 2022 ranking) may also apply.

**The institutions/colleges/universities may send the names of the eligible students/candidates based on the eligibility criteria mentioned above. The details of the nominated (eligible) students may be forwarded by the Institutions mentioning the following details in MS-Excel format by email to [pride.internship@sansad.nic.in](mailto:pride.internship@sansad.nic.in)**

List of Students				
	Full Name	Mobile	E-mail	Aadhar

**Once the details of the nominated(eligible) students/candidates have been received in the above format, the Candidates will be shortlisted by PRIDE, Lok Sabha Secretariat. An online link (of the Internship Portal)will be shared with these short-listed students /candidates on their email, for submission of their complete application enclosing therein all relevant documents/ details. The short-listed candidates/students will be required to register on the internship portal link in the first instance before completing/submitted their applications.**

**The last date of sending the names of the nominated (eligible) candidates/students by the Institutions is 17-04-2023. Further, the last date of registering and submitting the complete applications on the online link [of the internship portal] (to be shared with short-listed candidates later) by the short-listed candidates will be informed to them by e-mail and/or will be mentioned in the Internship Portal link shared with them. Once the completed applications of the short-listed candidates along with documents/details are received on the Internship Portal link, a further short-list of the candidates will be done for an Online Interview. The selected candidates will be informed by email after the online interviews are completed.**

Students having a consistent academic record with a minimum of 60% marks in aggregate in Class 10<sup>th</sup> and 12<sup>th</sup> standard and a minimum of 60% marks in aggregate in Graduation and Post-Graduation may apply.

The students of Science having a minimum of 70% aggregate marks in Class 10<sup>th</sup> and 12<sup>th</sup> Standard and a minimum of 70% marks in aggregate in Graduation and Post-Graduation

and/or in Engineering may apply.

The students are advised not to send any physical applications to the Secretariat which will not be considered for selection.

### **Terms and Conditions**

- The intern shall not work in any organization during the period of the programme.
- In case the intern is applying for any job during the period of the programme, he/she shall take prior permission from the Lok Sabha Secretariat.
- The intern will observe office discipline, punctuality and follow regular office timing during the period of programme.
- The Lok Sabha Secretariat will not provide any accommodation/ transport facilities to the“ Intern”. The intern may have to make his/her own arrangements for accommodation/transport during the term of the programme.
- The Secretariat shall have all the right to cancel the programme awarded to any intern without assigning any reason during the programme at any point of time.
- The interns shall be selected through the internship committee. The decision of the Competent authority in Lok Sabha shall be final in all matters concerning the programme.
- The interns shall not claim any employment in Lok Sabha Secretariat after completion of the programme.

**NOTE:** There will be a programme Director not less than the rank of a Joint Secretary in the Lok Sabha Secretariat who shall supervise the programme. The PRIDE, Lok Sabha Secretariat, will deal with all the administrative work relating to the Programme.

**Termination of Internship:** Selection to the internship programme at the Lok Sabha Secretariat is strictly subject to necessary security clearances. PRIDE may terminate the engagement of an intern at any point as it deems fit, without giving any reason. An intern can choose to end his or her internship giving prior notice of one week to PRIDE. The Intern is required to hand over the relevant official papers/documents or any other material/gazette/laptop, etc. given to her/him for doing official works.

### **No Objection Certificate (NOC)**

The applicant must submit/upload the NOC from the Institution/University's Registrar/Head of the Department (HOD /Dean / Administrative Office) only, mentioning the duration for which he/she is available for the internship programme (if the applicant is currently pursuing the course of study/ programme from the concerned Institution/College/University). The applicant who has completed his/her course of study or programme and has received the provisional degree or final degree certificate from top 10 NIRF ranked institutions/universities, may submit/upload their provisional degree or final degree certificate in lieu of NOC.

### **Attendance**

While doing programme in Lok Sabha Secretariat under the Internship Scheme, the Intern is required to have a minimum of 75% attendance and they must mark in and out time on daily

basis. In cases of less than 75% attendance, no certificate of completion of internship will be issued. The attendance record and the details of work assigned and undertaken by Interns shall be maintained by PRIDE or Heads of the Branches/Divisions of the Secretariat where they will be attached.

### **Logistics and Support**

Interns will be provided working space, desktop computer/laptop, Internet facility and access to Parliament Library for consultation of books, reports, debates, or any publications available relating to the areas of their study/work.

For any queries/clarification, the applicant/Institutions may write to us at [pride.internship@sansad.nic.in](mailto:pride.internship@sansad.nic.in)

**PRIDE  
LOKSABHA SECRETARIAT  
PARLIAMENT OF INDIA  
PARLIAMENT COMPLEX  
NEW DELHI-110001  
Ph:011-23034895/23034911**